



**MINUTES**  
**BOARD OF ANIMAL SERVICES COMMISSIONERS**  
**CITY OF LOS ANGELES**

Monday May 12, 2008  
10:00 A.M.  
CITY HALL  
200 N. Spring St.  
Room 1070  
Los Angeles, CA 90012

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Commissioners:           Tariq Khero, President  
                                  Kathleen Riordan, Vice-President  
                                  Glenn Brown  
                                  Irene Ponce  
                                  Archie J. Quincey, Jr.

**ADMINISTRATIVE APPEAL HEARING**

Commission Vice President Riordan called the Commission meeting to order at 10:12 A.M. Present were Commissioners Riordan, Quincey, and Ponce. Commissioner Khero and Commissioner Brown were absent.

**1. Appeal of the General Manager's Decision in Barking Dog Case- BR 06365 WL**

Appellant: Michael Dekhtyar

Complaining Witness: Nadine Berman

District Manager, West Los Angeles Shelter, Louis Dedeaux, Captain

Hearing Coordinator, Department of Animal Services, Ross Pool, Management Analyst II

Appeal continued to next Commission Hearing, May 27, 2008 per appellant's attorney, Michael Rostin

**2. Appeal of the General Manager's Decision in Barking Dog Case – BD 07396 EV**

Appellant: Lilli Kahn-Rose

Complaining Witness: Cherie Craven

District Manager, East Valley Animal Shelter, Karen Knipscheer-Cox, Captain

Hearing Coordinator, Department of Animal Services, Ross Pool, Management Analyst II

Commissioner Ponce motioned to overturn the General Manager's decision in Barking Dog Case BD 07396 EV. The motion was seconded by Commissioner Quincey and passed with a vote of 3-0.

**Determination:   General Manager's Decision Overturned, case dismissed.**

**COMMISSION MEETING**

Commission Vice-President Riordan called the Commission meeting to order at 10:30 am. Commissioner Khero joined meeting at 10:42 am.

**1. COMMISSION BUSINESS ( Item 2 taken out of order)**

A. Approval of the Commission Meeting Minutes of April 14 and April 28, 2008

**Action Item: Approval of the April 14, 2008 minutes to return as an agenda item for the Commission Meeting on 5/27/08**

Commissioner Quincey motioned to approve April 28, 2008 minutes with requested changes from Commissioner Riordan. The motion was seconded by Commissioner Riordan and passed with a vote of 2-0, 1 abstain.

**B. Oral Report by the Commission on Meetings and Events attended.**

Commissioner Ponce organized and attended the Be Kind to Animals Week event at the North Central Animal Care Center on May 9, 2008. More than 200 children were in attendance. The LA Zoo, Caesar Millan, Dick Van Patten, LAPD, Councilmembers Reyes, Huizar, and Cardenas, and Monica Garcia, Board President of LAUSD also were in attendance.

Commissioner Riordan attended the Voice for the Animals fundraiser at the Comedy Store and received an award.

Commissioner Quincey had nothing to report.

**2. GENERAL MANAGER RECOMMENDS FOR BOARD ACTION (Item 3 taken out of order)**

**A. Request for Proposals (RFP) for an Animal Electronic Identification System**

Assistant General Manager (AGM) Linda Barth gave an overview of the proposed RFP for an Animal Electronic Identification System, which includes pet microchips, microchip readers, a fully-staffed pet registry and related support. The Department's current contract with AVID Identification Systems, Inc. expires in November 2008. There are now several companies providing similar services and through the RFP process, the Department expects to receive competitive bids to provide this service product to the Department. The RFP is for a 3-year contract with an option to renew for an additional 3 years. The RFP will be advertised on the Department website, in newspapers, and on the internet. The City Attorney will review the final RFP package before it is posted. The recommended selection will be brought back to the Commission for approval and final approval by the City Council and the Mayor.

(Commissioner Riordan suggested that the SVMA also be notified and AGM Barth agreed. Commissioner Riordan brought up her concern about the competing frequencies of microchips and the quality of scanners to be able to scan all chips. AGM Barth reassured her that this matter has been considered and included in the RFP. Any company that submits a proposal will be required to provide a sample of its microchips and scanners for testing as part of the review and evaluation process.)

Commissioner Riordan motioned that the Board approve and direct Staff to release a Request for Proposals (RFP), for an animal electronic identification system, which includes pet microchips, microchip readers, a fully-staffed pet registry, and related support substantially in the form as on file and subject to City Attorney approval as to form. The motion was seconded by Commissioner Quincey and it passed 4-0.

**3. PUBLIC COMMENT PERIOD (Item 5 taken out of order)**

Phyllis Daugherty: Presented YouthGive's LA Guide to Giving. Phyllis was interviewed by Camino Nuevo Charter Academy for the LA County Animal Care Foundation and Jesse Castillo was interviewed for the West LA Animal Care Center by the Brentwood School (<http://youthgive.org/los-angeles/2008/04/25/248/>).

#### **4. ORAL REPORT OF THE GENERAL MANAGER** (Item 1 taken out of order)

- Thank you to Commissioner Ponce for organizing Be Kind to Animals Week Event. It was a well orchestrated and well executed event.
- The RFPs for the Spay/Neuter Clinics were due last week and the Department received 4 proposals from 2 organizations: Clinico for Harbor, North Central, and East Valley, and Value Vet for West LA. We received no proposals for West Valley or Mission. The Department is in the process of reviewing these to make sure that they meet all of the requirements and we will report back to the Commission with respect to the qualifications of the proposals and what we plan to do with the other two facilities.

(Commissioner Riordan questioned whether the Department had a RFP going out for the Spay/Neuter van. AGM Barth explained that that contract does expire, but we are in an intensive effort with the Controller's office and our staff looking at the spay/neuter money and preparing for the Spay/Neuter Ordinance and how the new contract should be crafted. The RFP will be coming in the near future.)

- The Department interviewed a Veterinarian last week and we will be interviewing another one this week. The Department hopes to extend employment offers soon.

#### **5. FUTURE AGENDA ITEMS**

Requests from Commissioners for Future Agenda Items:

- Commissioner Ponce and Commissioner Riordan requested an update on the status of the RFP for the Spay/Neuter van and whether a contract for the van is necessary.
- Commissioner Riordan requested a report on spay/neuter services: where are we getting the most service? – the van, vets, vouchers, or spay/neuter clinics? Who is providing the most service for the lowest cost?
- Commissioner Khero suggested that we have themed Commission meetings in the future, i.e. spay/neuter, licensing, etc

Public Comment:

Susan Taylor: Pleased to see Department's ad for licensing in her DWP bill insert. However she felt the message was too soft.

#### **8. ADJOURNMENT**

Commissioner Khero motioned to adjourn. The motion was seconded by Commissioner Ponce and passed on a vote of 4-0. The Commission Meeting was adjourned at 11:09 am.

**The Next Commission Meeting will be held on Tuesday, May 27, 2008 at 6 pm.**